

## **COMMUNITY POLICY AND REVIEW PANEL WORK PROGRAMME**

Set out below are the key issues which form the Panel's on-going work programme. The topics covered reflect the following:

- the development of a new policy for recommendation to the Cabinet
- scrutiny of the process of the way in which decisions have been or are being made
- reviewing issues of concern to local people or which affect the Borough
- 
- review of performance and delivery of specific services
- monitoring and scrutinising the activities of others
- items raised by Members and agreed by the Panel for consideration
- review of policies and proposals developed by others

The purpose of the work programme is to identify the way in which topics are being dealt with and the progress made with them. An update will be submitted to each meeting of the Panel.

# HEALTH AND HOUSING PORTFOLIO

## ACCOUNTABILITY AND AREAS OF RESPONSIBILITY

### Housing Matters

- To carry out the Council's strategic housing and enabling role by identifying housing need and considering and developing initiatives to meet that need through work with the statutory, voluntary and private sectors.
- To consider, approve and keep under review the Housing Strategy in accordance with Department of the Environment, Transport and the Regions guidelines.
- To deal with matters relating to registered social landlords operating in the Borough and commit capital expenditure to develop new and improved affordable housing in the Borough.
- To carry out the Council's statutory duties under the homelessness legislation including the provision of a comprehensive free housing advice service and the responsibility for a homelessness strategy.
- To monitor and review the portfolio of temporary accommodation for the homeless and review that provided by registered social landlords.
- To maintain a housing register, allocations scheme and choice in lettings policies and the nominations policies and agreements with registered social landlords.
- To deal with all matters relating to the condition, repair, improvement, adaptation and energy efficiency of private sector dwellings, including houses in multiple occupation pursuant to the Housing Act 2004.
- To carry out the Council's statutory duties in relation to the licensing of houses in multiple occupation, pursuant to the Housing Act, 2004.

- To provide Private Sector Renewal Grants for the repair and adaptation of dwellings, in accordance with legislation and the Private Sector Housing Renewal Strategy.
- To carry out the Council's responsibilities under the home energy legislation, particularly in relation to energy efficiency and fuel poverty.

### Care in the Community Matters

- To undertake the Council's role in respect of care in the community policy issues, social needs and supporting people in conjunction with appropriate other organisations, including the County Council, Primary Care Trust, health trusts and the voluntary sector.
- To monitor and review services to the local community in relation to the Health and Housing Portfolio and administering grants as appropriate, in particular to the Hampshire Youth Bureau, Step by Step, Relate and the local home improvement agency.

### Health Matters

- To liaise and co-ordinate with local health organisations and bodies to improve facilities in the Borough.
- To work in partnership with local health organisations and bodies to promote the health needs of the Borough and in particular to support the activities of the Rushmoor Healthy Living.
- To exercise the Council's functions in relation to health education and to participate in local and national initiatives and campaigns as appropriate.

## SCRUTINY

DATE RAISED	ISSUE	CURRENT POSITION	PROCESS AND TIMETABLE	CONTACT (SERVICE MANAGER)
<b>HOUSING MATTERS</b>				
11.12.03	<b>Vivid Homes (VH) (was First Wessex) - Performance and Review</b>	VH to attend one meeting of the Community Panel each year to cover scrutiny, performance and delivery. Two Joint VH and RBC joint Business Meetings to be held per annum. Items for the Panel meeting to be submitted to the Head of Environmental Health Housing Services in advance.	<p>The latest FW / RBC Joint Business meeting took place on 3 August, 2017. The next meeting is planned for February, 2018.</p> <p>VH attended the meeting of the Panel on 17 November, 2016 to provide an update on garage sites.</p> <p>On 15 September, 2016, Peter Walters attended the meeting of the Panel to advise Members on the proposed merger between First Wessex and Sentinel Housing Association.</p> <p>VH will be invited to provide the Panel with an update during the 2017/18 Municipal Year.</p>	<p>Qamer Yasin            Head of Environmental Health and Housing            Tel. (01252) 398640            Email: qamer.yasin@rushmoor.gov.uk</p>

DATE RAISED	ISSUE	CURRENT POSITION	PROCESS AND TIMETABLE	CONTACT (SERVICE MANAGER)
15.06.06	<b>Registered Providers of Social Housing Review Group (RPSHs)</b>	<p>The RPSH Review Group has been set in order for Members to meet with Registered providers of social housing.</p> <p>The emphasis of the meetings was to question the landlords on:</p> <ul style="list-style-type: none"> <li>• housing management,</li> <li>• maintenance of property</li> <li>• the environment</li> <li>• tenant involvement</li> <li>• customer service</li> <li>• with development issues being secondary.</li> </ul>	<p>Appointments to the Group were made at the Panel meeting on 15 June, 2017 for the 2017/18 Municipal year.</p> <p>A report and presentation on the Review of Registered Providers for 2016/17 was discussed at the Panel meeting held on 15 June, 2017.</p>	<p>Qamer Yasin  Head of Environmental Health and Housing  Tel. (01252) 398640  Email: qamer.yasin@rushmoor.gov.uk</p>

DATE RAISED	ISSUE	CURRENT POSITION	PROCESS AND TIMETABLE	CONTACT (SERVICE MANAGER)
<b>HEALTH MATTERS –</b>				
Jan, 2007	<p><b>Health Issues</b></p> <p>Monitoring and influencing the configuration and delivery of local health services.</p> <p>Review the implications of the Government's White Paper and to engage with the Director of Public Health, local GPs and Frimley Park Hospital.</p>	<p>The Panel has a key role in monitoring and influencing the public health agenda. The Panel has agreed that a Health Issues Standing Group would be appointed to discuss any current and future consultation relating to health issues / changes in the area. The outcome of the meeting would be submitted to the Panel for agreements.</p>	<p>Appointments to the Group were made at the meeting of the Panel on 15 June, 2017.</p> <p>Meetings of the Health Issues Standing Group to be organised for 2016 /17 Municipal Year and a programme of work to be developed for the Year.</p> <p>On 2 February, 2017 Sir Andrew Morris and Dr. Andrew Whitfield attended the Panel meeting to provide a detailed update on the Frimley Health and Care System Sustainability and Transformation Plan (STP). The development of the STP would be monitored by the Panel.</p>	tba (was Andrew Lloyd)

**CARE IN THE COMMUNITY**

04.09.07	<b>Neighbourhood Renewal Strategy</b>	An update of the Neighbourhood Renewal Strategy was presented to the Panel on 4 February, 2016.	An update is due to be provided to the Panel in the 2017/18 Municipal Year.	Ian Harrison, Corporate Director Tel. (01252) 398400 ian.harrison@rushmoor.gov.uk
----------	---------------------------------------	---	---	---

**POLICY**

<b>DATE RAISED</b>	<b>ISSUE</b>	<b>CURRENT POSITION</b>	<b>PROCESS AND TIMETABLE</b>	<b>CONTACT (SERVICE MANAGER)</b>
<b>HOUSING MATTERS</b>				
2008/2010	<b>Housing and Homelessness Strategies 2011-2016 and Action Plan</b>	The Panel has appointed a Housing Strategy Group, comprising councillors and representatives from a range of organisations, to debate the key themes and issues, help set the objectives and aims, look at options and assist in formulating actions and targets for the Housing Strategy.	<p>Appointments to the Group were made at the meeting of the Panel on 15 June, 2017</p> <p>The 2011-2016 Housing and Homelessness Strategy came to an end in March 2016. Consultation for the 2017-2021 had taken place in Spring 2016. Members would continue to play a key part in the development of the strategy.</p> <p>The Panel would continue to monitor the work of the Housing Options Team, the most recent update on the development of the new strategy was provided to the Panel on 15 June, 2017.</p>	Qamer Yasin Head of Environmental Health and Housing Tel. (01252) 398640 Email: qamer.yasin@rushmoor.gov.uk

DATE RAISED	ISSUE	CURRENT POSITION	PROCESS AND TIMETABLE	CONTACT (SERVICE MANAGER)
29.03.2012	<b>Welfare Reform</b>	<p>At the meeting of the Panel on 29<sup>th</sup> March, 2012, it was requested that this item would be added to the Panel's programme of work as a result of the significant changes to the Borough as a result of the Welfare Reform.</p> <p>The Panel agreed that a task and finish group should be established including the Cabinet Member for Concessions and Community Support in order to consider the preparation for the development of the council tax support scheme.</p>	<p>Ian Harrison provided details of the Welfare Reform and the requirement for local authorities to develop a local council tax support scheme at its meeting on 29<sup>th</sup> March, 2012. A task and finish Group was appointed to develop the support scheme.</p> <p>The Panel to receive yearly updates on progression.</p> <p>The last update was presented to the Panel on 19 November, 2015. A further update to be provided in the 2017/18 Municipal Year.</p>	<p>Ian Harrison, Corporate Director, Tel. (01252) 398400, Email. <a href="mailto:ian.harrison@rushmoor.gov.uk">ian.harrison@rushmoor.gov.uk</a></p>

## COMMUNITY POLICY AND REVIEW PANEL WORK FLOW – 2017 / 18

<b>14 September 2017</b>		<ul style="list-style-type: none"> <li>• Housing and Homelessness Strategy (part 1)</li> <li>• HCC consultation on overnight respite for children with disabilities</li> </ul>
<b>16 November 2017</b>		<ul style="list-style-type: none"> <li>• Welfare Reform Update</li> <li>• Air quality</li> <li>• Health education</li> </ul>
<b>25 January 2018</b>		
<b>29 March 2018</b>		<ul style="list-style-type: none"> <li>• Housing and Homelessness Strategy (part 2)</li> <li>• Frimley Sustainability and Transformation Plan (STP)</li> </ul>
<b>Future Items Suggested – Dates to be Confirmed</b>	Public Health Monitoring  Vanguard Update  Deprivation Improvement Strategy (was Neighbourhood Renewal Strategy)  Improving Access to Psychological Therapies (IAPT) / TalkPlus	South East Coast Ambulance Service  Vivid Homes update  ?Housing Strategy Group – Terms of reference

### Lead Officer

Karen Edwards (Corporate Director)  
 Tel. (01252) 398800  
 Email. karen.edwards@rushmoor.gov.uk

### Panel Administrator

Marion Young  
 Tel. (01252) 3988827  
 Email. marion.young@rushmoor.gov.uk

Last update: 06 September 2017